

# Minutes

Of the meeting 14 January 2026 at Westborough Village Hall

Members Present:

Arnold (Chair)	Broomham	Ford	Forman		
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Members Absent:

Birnage	Lett				
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In attendance: The Parish Clerk

Also Present: County Cllr Bamford, The Environment Agency's Witham Partnerships and Strategic Overview Team Leader, one member of the public

Agenda no	Agenda item title
	In the absence of both the chair and vice-chair of the council, it appointed Cllr Arnold to chair this meeting.
	<p>Public Forum: <b>to receive questions and comments from residents of the village on any matter relating to items on this agenda. (15 minutes maximum)</b></p> <p>A member of the public informed the council that the Dry Doddington church floor bid had been submitted and they were hoping to receive the outcome by the end of the month.</p> <p>A member of the public raised the issue of car parking outside the Westborough Village Hall after an incident at the Art Group meeting earlier in the month. The Hall has no car park and visitors frequently park halfway on the pavement in an effort to leave sufficient space on the highway for larger vehicles such as tractors and emergency vehicles.</p> <p>The clerk explained that the verges near the Village Hall were being maintained by the Parish Council on behalf of the Lincolnshire County Council. The Parish Council did not own any land nearby. It was recommended that the Village Hall Committee consider suitable solutions and approach the Highways authority about the issue.</p>
	To <b>receive and note</b> verbal reports from the district and county councillors. Cllr Bamford offered to help finding a solution for the village hall parking problem. He promised to look into the progress of a 30m/h speed limit outside Dry Doddington Village Hall.
26-01	<p><b>To note</b> apologies for absence.</p> <p>The council noted and approved apologies for absence given by Cllrs Birnage and Bett.</p>

Agenda no	Agenda item title
26-02	To <b>receive</b> any <b>declarations of interest</b> in accordance with the requirements of the Localism Act 2011 <b>and consider</b> any dispensation requests received by the Clerk. There were none.
26-03	To welcome representatives of the Environment Agency to answer questions on flooding in the parish. The Environment Agency's Witham Partnerships and Strategic Overview Team Leader gave a brief update on developments since his last visit. He informed the council that a tree that had fallen across the river had been assessed and was not considered a priority and would not be removed.  He stated that the Agency did not yet have an idea what the budget for the coming financial year would look like. It was anticipated that emphasis would be on property level protection and Flood Resilience.
26-04	To receive the <b>minutes of the previous Full Council Meeting</b> and <b>resolve</b> to sign these as a true record of the meeting(s). <b>Minutes of Parish Council Meeting on 09 October 2025</b> The Council <b>resolved to sign</b> the <b>Minutes of Parish Council Meeting on 09 October 2025</b> as a true record of the meeting.
26-05	To <b>receive and note</b> the Clerk's Report. (verbal report) The clerk reported that the Melton Mowbray Building Society Account had been closed and the moneys transferred to the council's NatWest Account. She reported that she had purchased and brought with her the litter picking hoops approved to purchase last year.
26-06	<b>Employment Matters</b> a) To <b>note</b> the clerk's additional permanent employment with another council The Council noted and approved the Clerk's additional full-time employment with another council.  b) To consider formally confirming the clerk's permanent position. The Council formally confirmed the Clerk's permanent position.
26-07	To <b>consider</b> the arrangements for the annual litter pick and agree the date, time and any actions required. Furthermore, to approve any related expenditure. The council <b>resolved</b> to hold the next litter pick on 01 March with a "bad weather" reserve date of 08 March. Doddington Village Hall would be open for refreshments. As in previous years volunteer litter pickers would meet at 10.00 at the village hall and the bus stop respectively.
26-08	To consider meeting dates for the 2026/27 municipal year and set dates for the Annual Parish Meetings. The Council <b>resolved</b> that there should be six meetings. The Clerk would present a meeting schedule for approval to the March meeting.

Agenda no	Agenda item title
26-09	<p>To <b>consider</b> for the appropriate work to be conducted on the grade II listed Village Cross in Westborough. (Cllr Forman)</p> <p><b>If approved, to authorise the Clerk to seek listed Building consent for the work to be carried out.</b></p> <p>The Council learnt that the cost for re-pointing would be approximately £1000. The Clerk would seek listed building consent.</p>
26-10	<p>To <b>consider</b> commissioning a village sign for Dry Doddington (Cllr Birnage)</p> <p>In the absence of councillor Birnage this item was <b>deferred</b>.</p>
26-11	<p>To consider the budget proposal for the 2026-27 Financial Year.</p> <p>Following a detailed discussion of the proposed budget and some minor changes the Council approved a budget.</p> <p>The council <b>resolved</b> to set a budget of £30,300 for 2026-27 which included estimated income from other sources of £3,450 and expenditure to be financed from reserves (CBF) of £24,000.</p>
26-12	<p>To decide the precept demand for the 2026-7 Financial Year and sign the relevant paperwork.</p> <p>The Council resolved to send a precept request to South Kesteven District Council for the sum of £2,850. This equates to £<b>19.66</b> per year for each Band D dwelling, an <b>increase of £0.92 per year</b> or 4.91%.</p>
26-13	<p><b>Financial Matters:</b></p> <ul style="list-style-type: none"> <li>a) To receive and note the receipts and payments since the previous meeting and approve any payments made by the clerk under delegated power. The Council received and noted the receipts and payments since the previous meeting and approved all payments made by the clerk under delegated power.</li> <li>b) To receive and note the council's receipts and payments over budget report to 31 December 2025 and review the current budget and any virements. The Council <b>received and noted</b> the council's receipts and payments over budget report to 31 December 2025</li> <li>c) To receive and note the council's bank reconciliation to 31 December 2025 The Council received and noted the council's bank reconciliation to 31 December 2025.</li> <li>d) To note closure of the Melton Building Society account and transfer of funds to the council's NatWest Account. The Council noted the closure of the Melton Building Society account and transfer of funds to the council's NatWest Account.</li> <li>e) To authorise the following known upcoming payments: The Council approved the payments listed below and the clerk's salary payments.</li> </ul>

Agenda no	Agenda item title				
	<b>Payee Name</b>	Reference	Transaction Detail	Budget Code	£ Total
	J Lawrence (Payable to A cousins)	P029	Grass cutting churchyard Westborough	Volunteer Mowing, Comm cleaner projects	75 .00
	B Boyer	SO	WFHA	Admin costs	26.00
	B Boyer	PO30	Litter Hoops	Other CBF	<u>100.00</u>
					<u>201.00</u>
26-14	<p><b>BANKING</b></p> <p>a) To consider opening a deposit/savings account with either CCLA or Hinckley and Rugby building society to maximise potential interest earnings and To consider signing rules etc for the new account.</p> <p><b>Deferred</b> to March meeting.</p>				
26-15	<p>To <b>receive and note</b> a verbal update on the flood shed and consider options for a flood store relocation. (Cllr Forman)</p> <p><b>Deferred</b> to March meeting.</p>				
26-16	<p><b>To receive an update on play area consultation. (Cllr Birnage)</b></p> <p><b>Deferred</b> to March meeting.</p>				
26-17	<p>To consider appointing an internal auditor for the current financial year.</p> <p>The Council resolved to re-appoint Mr Poulson as its Internal Auditor.</p>				
26-18	<p>To consider <b>planning applications for comment.</b></p> <p><b>There are no current applications to be considered.</b></p>				
26-19	<p>To <b>note planning decisions</b> made since the last meeting.</p> <p><a href="#"><u>Repair corner furthest away from main house which is currently used as a woodshed using as much reclaimed material as possible and suitable like for like replacements for any additional material.</u></a></p> <p><a href="#"><u>Show more description</u></a></p> <p>The Old Rectory Town Street Westborough Lincolnshire NG23 5HJ  Ref. No: S25/1905   Received: Thu 09 Oct 2025   Validated: Thu 09 Oct 2025   Status: Decided - <b>Approved conditionally</b></p> <p><a href="#"><u>Demolition of existing redundant agricultural barns and the erection of 5 new build dwellings and access road.</u></a></p> <p>Manor Farm Manor House Lane Dry Doddington Lincolnshire NG23 5JA</p>				

Agenda no	Agenda item title
	<p>Ref. No: S24/1504   Received: Fri 30 Aug 2024   Validated: Mon 16 Sep 2024   Status: Decided - <b>Approved conditionally</b>  <u><a href="#">Single storey side extension and erection of front porch</a></u>            The Bungalow Long Lane Westborough Lincolnshire NG23 5HH            Ref. No: S25/1604   Received: Fri 29 Aug 2025   Validated: Fri 29 Aug 2025   Status: Decided - <b>Approved conditionally</b>  <u><a href="#">Proposed roof extension to existing lean-to side extension</a></u>            Orchard Cottage Main Street Dry Doddington Lincolnshire NG23 5HU            Ref. No: S25/1180   Received: Tue 24 Jun 2025   Validated: Wed 16 Jul 2025   Status: Decided - <b>Approved conditionally</b></p> <p><b>The council noted all of the above planning decisions.</b></p>
26-20	<p>To receive and note <b>reports from members</b> including Highways updates. (for information only).            Deferred.</p>
26-21	<p>To receive the <b>County and District Councillor's reports</b> (for information only).            See above under open session.</p>
26-22	<p>To note <b>correspondence</b> previously circulated by email.            The council noted the correspondence received.</p>
26-23	<p><b>Items for notification</b> to be included in a future agenda. For information only.</p> <ul style="list-style-type: none"> <li>• Update on parking at Westborough Village Hall</li> <li>• Consider placing an advert in the village magazine to recruit to the vacancy.</li> <li>• Whereabouts of council strimmer after it had been borrowed by a resident.</li> <li>• Re-gravelling of hard standing.</li> </ul>
26-24	<p>To note the date and time of the next Full Council meeting as <b>Thursday 12 March 2026 - Dry Doddington Village Hall, 7.30pm.</b>            The Council noted note the date and time of the next Full Council meeting as <b>Thursday 12 March 2026 - Dry Doddington Village Hall, 7.30pm.</b></p>

The meeting closed at 21.20

\_\_\_\_\_ Date \_\_\_\_\_  
 Signed as a true record by the presiding Chair of the approving meeting.