

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered in figures.

Name of smaller authority: Westborough and Dry Doddington Parish Council

County area (local councils and parish meetings only): Lincolnshire

Financial year ending 31 March 2020

Prepared by (Name and Role): Wendy McCallin Clerk / RFO

Date: 14/05/2020

	£	£
Balance per bank statements as at 31/3/xx:		
Nat West Current account	1489.99	
Nat West Reserve account	50.08	
Skipton Building Society	19809.30	
	<hr/>	21349.37
Petty cash float (if applicable)	NOT APPLICABLE	0.00
Less: any un-presented cheques as at 31/3/20 (enter these as negative numbers)		
Cheque number 0378	-40.00	
		<hr/>
Add: any un-banked cash as at 31/3/20		-40.00
NIL		
		<hr/>
		0.00
Net balances as at 31/3/20 (Box 8)		<u><u>21309.37</u></u>