

Friday, 04 July 2025

You are hereby invited to attend a meeting of the **Full Council** which will be held on **Thursday, 10 July** commencing at **7.30pm** at Westborough Village Hall.

The business of the meeting is set out in the agenda below.



Belina Boyer
Parish Clerk/RFO

Agenda no	Agenda item title
25-62	Public Forum: to receive questions and comments from residents of the village on any matter relating to items on this agenda. (15 minutes maximum)
25-63	To note apologies for absence .
25-64	To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and consider any dispensation requests received by the Clerk
25-65	To welcome representatives of the Environment Agency to answer questions on flooding in the parish.
25-66	To receive the minutes of the previous Full Council Meeting and resolve to sign these as a true record of the meeting(s). Minutes of Annual Parish Council Meeting on 08 May 2025
25-67	To review and adopt the following policies and procedures based on NALC/LALC and SLCC templates <ul style="list-style-type: none">a) Code of Conductb) Complaints policy and procedurec) Grant Policyd) Co-option Policye) Risk Management Policy
25-68	To receive and note the Clerk's Report and confirm the receipt of the 2025 Practitioner's Guide.
25-69	To receive a grant application from Westborough Village Hall Committee for the renovation of the hall's roof and consider awarding a grant from the Copley Solar Fund.

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25-70	To consider changing the clerk’s email address to a free .gov.uk address and choose one of the permissible addresses.				
25-71	Financial Matters:				
	a) To receive and note the council’s receipts and payments over budget report to 30 June 2025 and review the current budget and any virements.				
	b) To receive and note the council’s bank reconciliation to 30 June 2025.				
	c) To authorise the following known upcoming payments:				
	Payee Name	Reference	Transaction Detail	Budget Code	£ Total
	B Boyer	SO	Staff Costs July and August	Staff Costs	338.60
	B Boyer	SO	WFHA July and August	Office expenses incl. WFHA and mileage	52.00
	Zurich Insurance	P008	Council Insurance 2025/26	Insurance	160.64
	South Kesteven DC	P009	Aqua Sacs	Other Projects - Copley Fund Reserve	456.00
	John Forman	P010	Scissors for flood store	Other Projects - Copley Fund Reserve	5.19
John Forman	P011	Grass cutting Westborough	Volunteer Mowing, Comm cleaner projects	151.00	
Stuart Surr	P012	Grass cutting Westborough	Volunteer Mowing, Comm cleaner projects	90.00	
A J Chandra	P013	Grass cutting Westborough	Volunteer Mowing, Comm cleaner projects	60.00	
Plus any expenditure approved at this meeting and yet unknown amounts for out of pocket expenses to be presented on the day.					
25-72	BANKING				
a) To consider adding Bankline authorisation to the NatWest bank accounts: https://www.natwest.com/business/ways-to-bank/bankline-for-communities.html					
b) To consider opening a CCLA Public Sector Deposit Fund Account to maximise income from interest: https://www.ccla.co.uk/investments/investor/local-authorities					
25-73	To receive the results of a poll on public spaces for children and teenagers and consider what action to take. (Cllr Birnage)				
25-74	To consider planning applications for comment .				

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	S25/1207 Section 211 Notice for the felling and removal of Yew tree. The Cottage Long Lane Westborough Lincolnshire NG23 5HH
25-75	To note planning decisions made since the last meeting. S25/O173 Erection of permanent agricultural workers dwelling and associated works. J And J Alpacas Meadow Farm Clensey Lane Dry Doddington Lincolnshire NG23 5HT - Declined
25-76	To receive and note reports from members including Highways updates. (for information only).
25-77	To receive the County and District Councillor's reports (for information only).
25-78	To note correspondence previously circulated by email.
25-79	Items for notification to be included in a future agenda. For information only.
25-80	To note the date and time of the next Full Council meeting as 09 October 2025 at 19.30 at Dry Doddington Village Hall.